

Appendix 3: Young People, Learning and Employment P&S Committee Tracker

This tracker enables the Committee to monitor progress against the recommendations it has made, requests for information and actions to be completed.

Meeting Date	Item	Recommendation / Information Request/ Action	Detail	Policial Lead and Officer Lead	Status
5 December 2023	Item 5: Early Help Strategy 2022-2025	Recommendation	That the Council extends its outreach work for 0-5 years across Westminster Council to assist in reducing the number of children that may be directed to Children’s Services under a statutory obligation in the future.	Cabinet Member for Young People, Learning & Leisure <i>Bi-borough Executive Director of Children’s Services</i>	Completed Received 16 February 2024 Response on pages 2, 3 & 4 of Appendix 3.
		Recommendation	That the Council continues to promote a trauma informed way of working with young people across all Primary and Secondary Schools and the system and promotes the training with all partners.	Cabinet Member for Young People, Learning & Leisure <i>Bi-borough Executive Director of Children’s Services</i>	Completed Received 16 February 2024 Response on pages of 5 & 6 Appendix 3.
		Recommendation	That the Council continues to work on a universal assessment tool that goes across all Early Help Services and develops further data sharing protocols to speed up the delivery of support for families.	Cabinet Member for Young People, Learning & Leisure <i>Bi-borough Executive Director of Children’s Services</i>	Completed Received 16 February 2024 Response on page 6 of Appendix 3.
		Recommendation	That the Council continues to work on ways in which to effectively reach out and communicate with families about the support services that are available in Westminster, with a particular focus on the 0–5-year age group.	Cabinet Member for Young People, Learning & Leisure <i>Bi-borough Executive Director of Children’s Services</i>	Completed Received 16 February 2024 Response on page 7 of Appendix 3.

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Recommendation	That the Council extends its outreach work for 0-5 years across Westminster Council to assist in reducing the number of children that may be directed to Children’s Services under a statutory obligation in the future.	Cabinet Member for Young People, Learning & Leisure Bi-borough Executive Director of Children’s Services
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RESPONSE

This is covered through our current Pre-birth to five key priorities and action plan incorporated in the Early help offer through our Family hubs. Please refer to Appendix A. These actions are reviewed on a quarterly basis by the pre-birth -five transformation board.

Appendix A

Priorities set out by the 0-5 transformation board.

Priority 1 – NWL 20:80 Demonstrator and Health Integration.

Actions:

- Establish health navigator posts.
- Establish mechanism for tracking ‘20’ cohort
- Embedding Early Help in primary care and similarly health services into Family Hubs
- Alignment of Integrated Neighbourhood Teams to Family Hubs

Priority 2 – Public health and early years priorities.

Actions:

- Track performance against PH outcomes – EWMH, Child Healthy Weight, Oral Health, Immunisations
- Extension of community-based immunisation and learning from pilot
- Develop mechanism to enable visibility of 0-5 outcomes data across partnership
- Support improvement of SLCN in early years e.g. through PC+ programme
- Baby Friendly Accreditation in Family Hubs and Early Years

Priority 3 - Development of integrated 0-5 pathway and services.

Actions:

- Implementation of the 0-5 Intensive Support Offer

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- Implementation of the 3-4 month contact and group reviews
- Strengthening of midwifery and maternity links in primary care and similarly health services into family hubs
- Development of the Perinatal Mental Health pathway
- Strengthening and embedding the principles of the integrated service model inc. workforce development & OD

Priority 4 – Communication of the pathway and Start for Life offer.

Actions:

- Establishing / publishing the Start for Life offer
- Shared key messaging across partnership, inc. VCS
- Improve visibility and understanding of the 0-5 pathway services for parents, carers, and professionals
- Develop parent/carers panels and seek feedback to inform service development

Priority 5 – Early Years Sector Developments

Actions:

- Development of wraparound care offer
- Track EYFS performance data
- Review of childcare sufficiency inc. PVI sector in context of new extended eligibility from 2024
- Libraries: development of enhanced service offer

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Pre-Birth to Five Action Plan 2024

Portman Early Childhood Centre
QUEENS PARK
family lives

City of Westminster
KENSINGTON AND CHELSEA

Chelsea and Westminster Hospital
NHS Foundation Trust
Imperial College Healthcare
NHS Trust
Central London Community Healthcare

<p>Reshape Healthy Child Programme</p>	Implement the 3-4 month contact and group reviews	Implement the 0-5 Intensive Support Offer.	Extend pilot of group contacts for 6-8 week contact and 2-2.5 year development reviews .	Extend use of online ASQ to all families to support development and group reviews.	Develop sustainability strategy for health visiting workforce	Develop the perinatal mental health pathway	Strengthen partnership links with midwifery and maternity services
<p>Reduce duplication across the pathway</p>	Extend info-sharing agreements across family hubs to cover all localities	Bring together recording and reporting across Family Hubs, Early Help and VCS	Embed VCS offer within the 0-5 pathway. Train them to deliver health promotion messages.	Develop peer support through Maternity & Community Champions, Doulas and VCS providers.	Embed Early Help into primary care and similarly health services into Family Hubs	Align of Integrated Neighbourhood Teams to Family Hubs	Develop enhanced early years service offer in libraries
<p>Strengthen targeted work</p>	Continue development of 0-5 targeted pathway including practice model, interventions etc.	Embed joint Health Visiting and Early Help leads and other specialist roles within the 0-5 workforce .	Review parenting offer to ensure appropriate provision for families with younger children	Roll out the Wellcomm toolkit to EY settings (Phase 1) and the HV service (Phase 2).	Improve support for families with additional needs, making transition to primary education.	Extend community-based immunisations and learning from pilot	Support improvement of SLCN in early years e.g. through PC+ programme
<p>Align Best Start in Life, Healthy Child Programme and School Readiness</p>	Continue workforce training to embed whole-family, trauma-informed practice	Establish health navigator posts to focus on the targeted 20:80 Demonstrator cohort.	Establish mechanism for tracking '20' cohort in 20:80 Demonstrator Programme.	Embed principles of the integrated service model inc. workforce / organisational development	Track outcomes - EWMH - Child healthy weight - Oral health - Immunisations	Work towards Baby Friendly accreditation in Family Hubs and Early Years	Develop a mechanism to enable visibility of 0-5 outcomes data across partnership
			<p>Track EYFS performance data to establish impact of school readiness interventions</p>	<p>Develop wraparound care offer</p>	<p>Review childcare sufficiency incl. PVI sector in context of new extended eligibility from 2024</p>		

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Recommendation	That the Council continues to promote a trauma informed way of working with young people across all Primary and Secondary Schools and the system and promotes the training with all partners.	Cabinet Member for Young People, Learning & Leisure Bi-borough Executive Director of Children’s Services
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RESPONSE

- We continue to deliver training to all staff working with children and families in schools and the wider workforce including key partner agencies in VCS’s and health.
- Schools have incorporated trauma informed practice through whole school training the inclusion team are delivering training and have a trauma informed network offering peer mentor sessions including consultation. Please see Appendix B for schedule of training offered through schools and to the wider workforce.
- Changing Futures Programme has launched the Trauma Informed Westminster Network of which we are a key partner recognising the existing good practices, we have embedded in Early help and accelerating our collective commitment to making Westminster more trauma informed.

Appendix B

List of the schools trained for this academic year 23/24

Schools		Academic year 23/24
St Clement Danes	Standard Offer	1/10/23
King Solomon Academy	Standard Offer	19/4/23
Essendine Primary	Standard Offer	17/10/23
Pimlico Academy	Standard Offer	30/11/23 & 14/03/24
Ukrainian School	Standard Offer	02/11/23
St Gabriels	Standard Offer	13/12/23
Queens Park Primary	Standard Offer	08/01/24
Westminster Education Centre (Ormiston AP)	Refresher	01/02/24
St Saviours primary	Standard Offer	15/04/24
Gateway Academy	Standard Offer	TBC
St Vincent De Paul	Standard Offer	TBC

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Reflective group sessions for schools		28/11/23, 30/01/24, 12/03/24, 07/05/24, 02/07/24.
FOR EH and wider partners	LEVEL 1 TRAUMA INFORMED TRAINING	20/9/23, 17/1/24, 8/05/24
For EH and Wider partners	Level 2 Trauma Informed Training	13/03/24 & 20/03/24
For EH and wider partners	Trauma insight resource and emotional safety planning	05/03/24

<u>Recommendation</u>	That the Council continues to work on a universal assessment tool that goes across all Early Help Services and develops further data sharing protocols to speed up the delivery of support for families.	Cabinet Member for Young People, Learning & Leisure Bi-borough Executive Director of Children’s Services
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RESPONSE

- We have been looking at expanding the use of Mosaic as the preferred method of case recording of the universal assessment tool currently hosted on another platform system for family navigators working within the Family hubs.
- Information sharing agreements are in place with key stakeholders so that data on the families can be shared particularly new birth data following the initial visits made by health visitors.
- Current referral process using the multi-agency referral form are also being upgraded to enable easier smoother access to external agencies referring into children’s services.

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<u>Recommendation</u>	<p>That the Council continues to work on ways in which to effectively reach out and communicate with families about the support services that are available in Westminster, with a particular focus on the 0–5-year age group.</p>	<p>Cabinet Member for Young People, Learning & Leisure Bi-borough Executive Director of Children’s Services</p>
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RESPONSE

We have a bi-borough draft comms plan proposal waiting for sign off from senior leaders. This includes 4 key communication objectives to raise families’ awareness about services available to them:

1. Create simple, easily identifiable printed communications assets that summarise all the support available for families and can be out in the community for multiple years
2. Execute a multimedia campaign that reaches as many families as possible across both boroughs via various touchpoints – print, digital, face to face
3. Target our communications to families in greatest need of our services with an emphasis on services that are free for them
4. As a result:
 - a. Increase web traffic to the Family Information Hub
 - b. Increase footfall into our family hubs
 - c. Increase awareness and uptake of specific services

Core Key Messages:

- Are you a parent or guardian of a child aged 0-19?
- Did you know that there is a range of free support available to you? - Check out all the resources at our online family information hub
- Or why not pop into your local family hub and speak with a member of staff
- There are loads of resources including free childcare, parenting programmes and support if you have a specific need
- You can also find a variety of free and low-cost local activities for children and young people at the Our City website

Multimedia approach

For this campaign, we are proposing a multimedia approach which has three pillars: print; digital and direct engagement. We aim for the campaign to go live in May - when the new family information hub is live in both boroughs and post the Mayoral pre-election period.